

**COUNCIL ANNUAL REPORT**  
REPORTING PERIOD: JULY 1 to JUNE 30

**Instructions**

1. District PTA number/name
2. Complete this form (front and back) and make ONE copy for Council Historian's procedure book.
3. Send report to your District PTA Historian or President WITH UNIT REPORTS ATTACHED.

District PTA Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Council Report due to District PTA by: \_\_\_\_\_

District PTA Report due in California State PTA office no later than June 1.

**DO NOT SEND  
THIS REPORT TO  
THE CALIFORNIA  
STATE PTA OFFICE –  
SEND THROUGH  
PTA CHANNELS**

**COUNCIL INFORMATION**

STATE PTA IDENTIFICATION # \_\_\_\_\_  
*(Number on label of mailings from California State PTA)*

NAME OF COUNCIL \_\_\_\_\_

HISTORIAN, or person making report \_\_\_\_\_

COUNCIL PRESIDENT'S NAME \_\_\_\_\_

Address of above \_\_\_\_\_

COUNCIL PRESIDENT'S SIGNATURE \_\_\_\_\_

City, Zip \_\_\_\_\_

Telephone/Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**TOTAL NUMBER AS OF DATE OF REPORT**

**TOTAL VOLUNTEER HOURS REPORTED**

Units in Council \_\_\_\_\_

UNIT \_\_\_\_\_

Units Reporting \_\_\_\_\_ ( \_\_\_\_\_ %)

COUNCIL \_\_\_\_\_

**GRAND TOTAL OF VOLUNTEER HOURS REPORTED \_\_\_\_\_**

The California State PTA requires filing of annual reports in accordance with unit, council and district PTA bylaws. Information on this report is used for advocacy and program planning purposes. Please total your council's volunteer hours (which should be projected through June 30). These should include participation in school and community service or activities benefiting children, unit, council, district, state and National PTA programs, projects, training, and PTA-related travel, phone, meetings, paperwork time. Then complete the back side of this report.

